

AGENDA ITEM No. 3

MINUTES

<u>Meeting:</u>	National Park Authority Meeting
<u>Date:</u>	17 December 2010
<u>Venue:</u>	Aldern House Baslow Road Bakewell Derbyshire
<u>Chair:</u>	Mr N Bajaria
<u>Present:</u>	Mr P Ancell, Clr T Bagshaw, Miss P Beswick, Clr Mrs J Bevan, Mr C Carr, Mr R Clarke, Ms P Coleman, Clr A Favell, Clr Mrs C G Heath, Prof J Herbert, Ms S Leckie, Mr G Nickolds, Mr C Pennell, Mrs K M Potter, Clr R Priestley, Clr G Purdy, Mr B Rayner, Mrs L C Roberts, Clr Mrs J A Twigg,
Apologies for absence:	Clr Mrs B Beeley, Clr Mrs T Critchlow, Clr Mrs H M Gaddum, Clr Mrs N Hawkins, Clr Mrs M Stockdale, Clr Mrs D Ward, Clr Mrs J Wharmby, Clr Mrs D Wilde.

66/10 CHAIRS ANNOUNCEMENTS

The Chair expressed thanks on behalf of the Authority to the Rangers and other staff for the work that they had done during the recent bad weather particularly supporting Social Services, communities and snow clearance at the Authority's properties.

67/10 MINUTES

The minutes of the meetings held on 10 September and 24 September 2010 were approved as a correct record and signed by the Chair.

OPERATIONS

68/10 5.1 THE FUTURE OF LOSEHILL HALL (A.164/RC)

Following decisions taken by the Authority in September 2010 this report concerned the options for the future of Losehill Hall. The report provided an opportunity for interested parties to make representations to the meeting under the Public Participation Scheme.

A Part B (exempt Information) report to be considered later in the meeting provided a detailed analysis of options and recommendations following a partnership tender process.

The Director updated the meeting on the consultation responses and the tendering process.

The following addressed the meeting under the Public Participation Scheme:
Kate Ashbrook General Secretary The Open Spaces Society
Anne Robinson Local resident
Peter Townsend
Brian Moorhouse Chairman, Castleton Parish Council
Sarah Wilks Learning & Discovery Team Leader
Andrew Batty Education Officer (Learning Team)
Caroline White Chief Executive YHA
Robert Lucas Chief Executive Field Studies Council

The Chair thanked the speakers for their contribution and all those that had made written and other representations to the Authority on the future of Losehill Hall.

RESOLVED

That details relating to the options for the future of Losehill Hall be considered in the Part B report at this meeting.

69/10 7. EXEMPT INFORMATION S100 (A) LOCAL GOVERNMENT ACT 1972

RESOLVED

That the public be excluded from the meeting during consideration of Agenda Item Nos. 8 & 9 to avoid the disclosure of Exempt Information under S100 (A) (4) Local Government Act 1972, Schedule 12A, Paragraph 3 "Information relating to the financial or business affairs of any particular person".

PART B

SUMMARY:

The Committee determined the following item and full details are contained in the exempt minutes.

70/10 8.1 FUTURE OF LOSEHILL HALL (A.164/RC)

PART A

71/10 9. EXEMPT MINUTES

The Exempt minutes of the meetings held on 24 September 2010 were approved as a correct record and signed by the Chair.

The meeting adjourned at 1.25pm and reconvened at 2.00 pm.

Chair: Mr N Bajaria

Present: Clr T Bagshaw, Miss P Beswick, Clr Mrs J Bevan,
Mr C Carr, Mr R Clarke, Ms P Coleman, Clr A Favell,
Clr Mrs C G Heath, Prof J Herbert, Mr G Nickolds,
Mr C Pennell, Mrs K M Potter, Clr G Purdy,
Mr B Rayner, Mrs L C Roberts, Clr Mrs J A Twigg,

CHIEF EXECUTIVE

72/10 10.1 NATIONAL PARK MANAGEMENT PLAN REVIEW – OUTLINE PROPOSAL (A.6121/RG)

The meeting was requested to agree the approach being taken to review the National Park Management Plan. Members suggested some text amendment which will be taken into consideration in finalising the proposal.

RESOLVED

- 1. That the approach being taken to review the National Park Management Plan, with a focus on seeking a high degree of engagement with stakeholders and delivery partners be endorsed.**
- 2. That the overall architecture of the proposal (i.e. a short vision statement, four strategic themes, and a set of outcome statements) and the subject of the four strategic themes, as set out in Appendix 1 of the report, for further development into the draft Plan be approved.**

DEVELOPMENT PLANNING

73/10 11.1 LOCAL DEVELOPMENT FRAMEWORK: REVISION TO LOCAL DEVELOPMENT SCHEME (A.6101/SJM)

This report proposed minor amendments to update the Authority's adopted Local Development Scheme (LDS) prior to Submission of the LDF Core Strategy to the Secretary of State.

The examination hearings date in the proposed amended timetable was altered with the addition of April 2011.

RESOLVED

- 1. That the proposed revisions to the Local Development Scheme (LDS) timetables as set out in the proposals section in the report, as amended above, be approved.**
- 2. That the Director of Development Planning in consultation with the Chair of the Authority be granted delegated authority to make minor amendments as required before publication.**

CORPORATE RESOURCES

74/10 12.1 FURTHER PROPOSALS TO ADDRESS EXPECTED 2011/12 BUDGET DEFICIT (A137/RMM)

This report asked Members to (a) agree further proposals to allow progress to be made towards addressing the expected budget deficit in 2011/12 in the context of the next 4 year financial planning period (2011/12 – 2014/15) and (b) approve, if the application is successful, utilisation of the capitalisation direction made by the Department for Communities and Local Government (DCLG) to help fund statutory redundancy costs in 2010/11.

The Director advised that Services Committee had made a recommendation to the Authority that "In the budget decision making Option 1 for the new Learning Service in terms of the size of the budget and scope of the service be supported"

The Director confirmed that the report included a budget allocation of £150,000 for the National Park Learning Service.

Clr Mrs J Bevan declared a prejudicial interest in that part of the report that related to Voluntary Rangers. Her husband is a Voluntary Ranger. She left the meeting room when that part of the report was considered and voted upon. She returned to the meeting for the consideration of and voting on the remainder of the report.

Di Tranter and Andrew Midgley of the Design Service made representations to the meeting under the Public Participation Scheme about the proposals for the Design Service.

RESOLVED

- 1. That the proposals in Appendix 2 for the reduction in payments to Voluntary Rangers to address anticipated future year cuts to the National Park Grant settlement be approved for implementation from 1 April 2011 or later in 2011 if a longer implementation period is required.**
- 2. That the proposals in Appendix 2, excluding payments to Voluntary Rangers already agreed above, to address anticipated future year cuts to our National Park Grant settlement be approved for implementation from 1 April 2011 or later in 2011 if a longer implementation period is required.**
- 3. That, if required when the actual settlement is known, further proposals for addressing the deficit be brought to the Authority in February 2011 as part of the detailed 2011/12 budget report.**
- 4. That, if the request is granted by DCLG, capital receipts up to £160,000 are used to fund statutory redundancy payments incurred in 2010/11.**

75/10 12.2 GOVERNANCE REVIEW (A.11/RMM)

The meeting considered a report on the work and recommendations of the Governance Review Member task team.

RESOLVED

- 1. That the proposals 1-6 in Appendix 5 of the report relating to issues categorised under ‘the role of the authority’ be approved.**
- 2. That the proposals 7-13 in Appendix 6 of the report relating to issues categorised under ‘the role of the member’ with the deletion of “eg” in the seven bullet point in Proposal 9 be approved.**
- 3. That the proposals 14-17 in Appendix 7 of the report relating to issues categorised under ‘the conduct of authority business’ be approved.**
- 4. That the proposals 18-20 in Appendix 8 of the report relating to issues categorised under ‘the scale and level of officer support provided to members and costs’, with the deletion of the word “considering” and all the bullet points in Proposal 19, be approved.**

5. **That Cllr Mrs G Heath and Cllr Mrs J A Twigg be appointed to the Governance Review task team with one more councillor being appointed following consultation with the Authority Chair and Chair of the Task Team.**

Cllr Bagshaw requested that it be recorded that he did not agree with proposal 1.

76/10 12.3 PROPOSED CHANGES TO STANDING ORDERS PART 1 AND PART 7 (A.111/EWJ)

This report proposed:

- an addition to Part 1 of Standing Orders by the adoption of a standing order relating to the recording of the proceedings of the Authority and Committee meetings to re-enforce the practice that has been implemented for many years.
- approval of changes to Part 7 of Standing Orders on the delegation of powers to the Chief Executive.

The following amendments to Appendix 1 were agreed.

7.B-10 replace "agreed in consultation with" with "given by".

7.D-1a) replace "consideration" with "purchase price".

7.D-1b) replace "charge" with "rental".

7.D-1c) replace "yearly" with "overall".

7.D-3a) replace "consideration" with "sale value".

7.D-3b) replace "yearly charge" with "lease value over the term".

7.D-3c) replace "total yearly" with "overall".

RESOLVED

1. **That Standing Orders Part 1 "Meetings and Proceedings of the Authority" be amended by the adoption of the following Standing Order:**

Under the provisions of the Local Government Act 1972 the Authority does not permit the recording by sound, video, film, photograph or any other means the proceedings of the Authority meetings and committee meetings. Requests for recording from accredited media or press will be considered by the Chief Executive in consultation with the appropriate Chair and authorised in advance if it is in the interests of helping the wider public understand a particular issue. This standing order shall not prevent a handwritten record being taken at the meeting.

2. **That Standing Orders Part 7 "Delegation of Powers to Officers" be amended by the delegation to the Chief Executive the power to exercise the functions of the Authority as set out in Appendix 1 to the report, as amended above, to take effect on 1 January 2011.**

77/10 12.4 MEMBER LEARNING AND DEVELOPMENT (A.111/ RMM)

This report made recommendations to further strengthen the arrangements for member development following the work of the member learning and development task team and makes proposals for the annual programme of Member learning and business events (October 2010 -October 2011).

RESOLVED

1. That the member learning and business events be limited to a maximum of 2.5 hours with a start time no earlier than 10.00am and no briefings to take place at 9.30am before the Authority meetings.
2. That the proposed member learning and business events for December 2010-October 2011 at Appendix 2 of the report amended to reflect resolution 1 be agreed in addition to those that have already taken place as part of the annual programme since October 2010.
3. That the proposals outlined in paragraph 11 (a) – (k) of the report, following the work of the member learning and development task team, be agreed.
4. That the Member learning and development task team continues until June 2011 as recommended in paragraph 11 (l) of the report.

78/10 12.5 MEMBER REPRESENTATIVE ROLES AND TASK TEAMS (A.111/RC/RMM)

This report asked Members to

- a. Agree a generic role description for a Member Representative
- b. Agree and make appointments to the Member Representative roles proposed
- c. Agree and make appointments to the Task Teams proposed except the Losehill Hall Business Strategy Monitoring Group as the work of the team had finished.

RESOLVED

1. That the generic role description for a Member Representative, as set out in Appendix 1, be agreed and that the Member and Officer Relations Protocol be amended to include this.
2. That the following topic areas for Member Representative roles be agreed and the following appointments be made to be reviewed at the annual Authority meeting in 2011.

Biodiversity	Mr B Rayner
Cultural Heritage (Historic Environment)	Miss P Beswick
Natural Beauty (Landscapes)	Mr C Pennell
Climate Change and Natural Resources	Mr P Ancell
Mineral Extraction	Chair of Planning Committee and Chair of Authority
Traffic, travel and accessibility	Clr Mrs J Bevan
Recreation	Mr G D Nickolds
Tourism	Clr A Favell
Understanding the National Park	Ms S Leckie
People and Communities	Mrs L C Roberts
Economy	Ms P Coleman
Asset Management	Dr R Clarke
Member Learning and Development	Ms P Coleman

3. That the following Task Teams be agreed and the following appointments be made for one year to be reviewed at the annual Authority meeting in 2011.

Plans Review	Chair and Deputy of the Authority
	Chair and Vice Chair of the Planning Committee

6 other Members appointed to reflect the three categories of members and drawn from the whole Authority membership:

**Councillors (2) Clr Mrs J Bevan, Clr Mrs T Critchlow
Secretary of State (2) Miss P Beswick, Mr C Pennell
Parish (2) Ms P Coleman, Prof J Herbert**

**Governance
Review (as
amended by
the previous
report)**

**Ms P Coleman (chair), Mr N Bajaria, Clr Mrs J Bevan, Mr
R Clarke, Clr Mrs G Heath, Prof J Herbert, Mr C Pennell,
Clr G Purdy and Mrs L Roberts, Clr Mrs J A Twigg.
1 Councillor.**

**Member
Learning &
Development**

**Ms P Coleman, Mrs L Roberts, Ms S Leckie and
Clr T Bagshaw**

- 4. All agreed Member Representative and Task Team roles be approved duties for the payment of travel and subsistence allowances.**

79/10 12.6 APPOINTMENT OF CHIEF FINANCE OFFICER (A.13/RMM)

The Meeting was requested to extend and make permanent the current arrangements for the appointment of the Chief Finance Officer.

Recommendations

- 1. That the current post holder's appointment as Chief Finance Officer be extended from 1 March 2011 on a permanent basis.**
- 2. That as the appointment is not attached to the post of Head of Finance a special responsibility allowance continues to be paid, on the current basis, in recognition of carrying out this additional contractual role.**

The meeting finished at 4.05 pm.